

**GOVERNMENT OF ODISHA
HIGHER EDUCATION DEPARTMENT**

Letter No: 886 /H E D/ Dated: 03.12.19
WB/234/OHEPEE/2019-20

From

Parameswaran B. IAS,
State Project Director, OHEPEE

To

The Principal of Colleges (As per list attached)

Sub: Release of fund towards non civil activity for second year under Odisha Higher Education Program for Excellence and Equity (OHEPEE)

Madam/Sir,

I am glad to know that you have utilized 60% of the fund for purchase of the non civil items under the program. On receiving the Utilisation Certificate and submission of fund requirement for the 2nd trench for non-civil activities. The department has released the second year fund to the colleges as per Annexure-I:

- I. Rs. 4,64,25,000 (Rs 1,48,00,000 for 9 no. of Government colleges and Rs. 3,16,25,000 for 13 no. of Aided colleges).
- II. Rs. 5,96,00,000 (Rs.5,21,00,000 for 18 nos. of Aided colleges and Rs. 75,00,000 for 1 Govt. college)

The colleges are required to comply with the following guidelines for proper utilization of the fund:

1. The fund is being released into the bank account of the college for implementing the activities. Diversion of the fund released to other schemes is prohibited.
2. All the procurement of the goods and services made by utilizing the program fund shall comply with para 2.2 of Finance and Procurement Manual issued.
3. All the purchased items and construction made under this project are to be entered in the separate scheme register.
4. All the aided colleges receiving funds under this scheme are required to update the online accounting module CAPA on all financial receipts and expenditures. This is for funds under this program as well as other receipts and expenditures under various heads. The backlog entry at any point of time should be less than 30 days.

5. The colleges are allowed to take up the following expenditures under the non-civil fund released:

- a) Purchase of furniture as per the EPM rate contract (Cot, Desk, Bench, Chair, Table etc.): It comes to the notice that many colleges were not being able to procure furniture items through EPM rate contract as in many occasions the EPM rate contractor is not having materials as per the specifications desired by the colleges. Vide letter no. 619/dated 18.7.2019 it was clarified that the colleges can procure furniture items (Cot, Desk, Bench, Chair, Table etc.) as per any specification available with the EPM rate contractor if the item itself (may be with different specification) is already approved. Letter no. 619/dated 18.7.2019 is enclosed for reference.
- b) Purchase of computers by following the proper method as per the procurement manual.
- c) Purchaser of water purifiers and fire extinguishers.
- d) Money can be utilized for EHS (Environment, Health and Safety) aspect for which instructions will be given from time to time.
- e) Purchase of library books (CBCS text and reference books) and lab. Equipments.
- f) Training of the teaching and non teaching staff. In case of trainings at the college level, prior permission from the PD is required. Approval of such trainings needs to be routed through the Sr. Consultant (Capacity Building) via email communication at saritaatu@gmail.com
 - Training /workshop plan
 - Expenditure on Training/Workshops

6. The colleges receiving the fund are required to complete the audit before 30th September for each financial year.

Subsequent year fund release will be based on satisfactory achievement of following conditions:

- a) Submission of 60% Utilization Certificate of the fund released.
- b) Declaration of the composition of their Governing Bodies on the website. Holding Governing Body (GB) meeting 4 times in a year and uploading the proceedings in college website in 15 days. Further all the proceeding of the G B meeting from April 2017 is required to be uploaded in the college website immediately.

- c) Data entry in CAPA and freeze the accounts with backlog less than 30 days (all aided colleges)
- d) Adoption of Communicative English and Logical Thinking papers under SECC1 and SECC2 for 2nd year students
- e) Display of revised CBCS syllabus in the college website / provide link in the college website to the syllabus in the Department or University website
- f) Completing tenders on time and issuing work order within validity of bid. Validity of bids refers to the number of days the bid remains valid from the date of opening of the tender. Whenever a tender is floated, Validity of bid should be mentioned for reasonable price quotations. The allowed time period for validity of bid are:

Sl. No	Value of Goods/Services (in Rs)	Type of Procurement	Validity of Bid (Days)
1	<= 15,000/-	Direct purchase without quotation	Not Applicable
2	>15,000/- to 1,00,000/-	Local Purchase Committee (Minimum 3 quotations)	30
3	>5,00,000/- and so on	Advertised Tender Enquiry (Open Tenders)	60-90

- g) Data entry completed in Program MIS by 5th of every month. The MIS format in Google drive has been sent to your college email id.
 - h) The Governance Benchmarking report of your college will be shared separately accordingly, you are requested to submit action plan for Governance reforms in 5-10 bullet points.
 - i) Biometric attendance for all teaching and non teaching staff including contractual employees of the college and link the salary according to the biometric attendance.
7. If the colleges want to make any expenditure otherwise than the above, they are required to take prior permission from the SPD by giving mail to the nodal officer in charge of their respective districts as follows:

Name of the Nodal Officer	District	Mail ID	Contact No.
Ms. Sarita S Rout	Sambalpur, Bargarh, Bolangir, Kandhamal, Nabarangpur, Malkangiri (Malkangiri College & Balimela College)	saritaatu@gmail.com	8599899809
Shri Binaya Rout	Sundargarh, Keonjhar, Dhenkanal, Mayurbhanj, Bhadrak	binayarout@gmail.com	8280715061

Shri Pradeep Gaya	Jhursuguda, Sonepur, Boudh, Kalahandi, Nuapada, Koraput, Malkangiri (Biju Pattnaik College & Gopabandu Anchalika Mahavidyalaya)	pradeepkgaya@gmail.com	9853332920
Shri Chandan Sahoo	Khurda, Cuttack, Jagatsinghpur, Jajpur, Nayagarh, Angul	ksahoo.chandan@gmail.com	7437992491
Shri Binayak Padhi	Deogarh, Rayagada, Gajapati, Ganjam, Puri, Kendrapada, Balasore	binayakpadhy@gmail.com	9438076072

Yours sincerely,

BB
30/11/19

Memo No. 887 Dated 03.12.19

State Project Director, OHEPEE

Copy to P S to Hon'ble Minister / CCS, H E department for kind information of Hon'ble Minister / CCS

BB

Memo No. 888 Dated 03.12.19

State Project Director, OHEPEE

Copy to FA-cum-Special Secretary, H E department for information and necessary action.

BB

Memo No. 889 Dated 03.12.19

State Project Director, OHEPEE

Copy to Principals of rest 29 colleges under OHEPEE round 1 with instruction to expedite expenditure and submit U.C for further action.

BB

State Project Director, OHEPEE

Statement showing Fund Transfer in Year 2 for Phase 1 Colleges

AIDED COLLEGES

Sl.No	District	College Name	Type	Amount to be disbursed (in Rs.)
1	Sambalpur	Gokula Parvati Rural College	Aided	₹ 8,00,000
2	Bargarh	Larambha College	Aided	₹ 12,00,000
3	Bargarh	Ghess College	Aided	₹ 10,00,000
4	Bargarh	Dadhibaman College	Aided	₹ 10,00,000
5	Balangir	Jawaharlal College	Aided	₹ 16,00,000
6	Ganjam	R.C.M Science (D) College, Khallikote	Aided	₹ 27,25,000
7	Rayagada	Rayagada (Autonomous) College, Rayagada	Aided	₹ 75,00,000
8	Angul	Utkalmani Gopabandhu Mahavidyalay, Khmara	Aided	₹ 15,00,000
9	Dhenkanal	O.P.S. Mahavidyalaya	Aided	₹ 28,00,000
10	Dhenkanal	Hindol College	Aided	₹ 36,00,000
11	Keonjhar	Anandapur College	Aided	₹ 36,00,000
12	Keonjhar	Rimuli College	Aided	₹ 22,00,000
13	Mayurbhanj	Karanjia A College	Aided	₹ 21,00,000
TOTAL				₹ 3,16,25,000

GOVERNMENT COLLEGES

1	Balangir	Govt Women's Col	Govt	₹ 5,00,000
2	Balangir	Rajendra Col	Govt	₹ 15,00,000
3	Kandhmal	SM Govt Women's Col	Govt	₹ 8,00,000
4	Gajapati	Shri Krushna Chandra Gajapati (Autonomous) College, Parelakhemundi	Govt	₹ 55,00,000
5	Bhadrak	Bhadrak College Bhadrak	Govt	₹ 10,00,000
6	Koraput	Government College, Koraput	Govt	₹ 10,00,000
7	Koraput	Vikram Dev (Auto) College, Jeypore	Govt	₹ 20,00,000
8	Sundargarh	S.G. Women's College	Govt	₹ 25,00,000
TOTAL				₹ 1,48,00,000

GRAND TOTAL

₹ 4,64,25,000

Statement showing Fund Transfer in Year 2 for Phase 1 Colleges

AIDED COLLEGES

Sl.No	District	College Name	Type	Amount to be disbursed (in Rs.)
1	Gajapati	Indira Memorial Degree College ,Chandiput	Aided	₹ 20,00,000
2	Angul	Janata College	Aided	₹ 20,00,000
3	Sonepur	A.E.S College,Tarabha	Aided	₹ 15,00,000
4	Sonepur	Sonepur College, Sonepur	Aided	₹ 30,00,000
5	Kalahandi	Panchayat College, Dharamgarh	Aided	₹ 10,00,000
6	Boudh	Panchayat(D) College, Kantamal	Aided	₹ 8,00,000
7	Nuapara	Khariar (A) College,Khariar	Aided	₹ 35,00,000
8	Kendrapara	DerabisCollege,Derabish	Aided	₹ 20,00,000
9	Kendrapara	Kendrapara (Auto) College	Aided	₹ 35,00,000
10	Sundargarh	Ispat (Auto) College,Rourkela	Aided	₹ 27,00,000
11	Mayurbhanj	Baripada College,Baripada	Aided	₹ 36,00,000
12	Balasore	Swarnachuda College Balasore	Aided	₹ 20,00,000
13	Cuttack	Salipur (Auto) College	Aided	₹ 34,00,000
14	Cuttack	Udayanath (Auto) College of Science and Technology	Aided	₹ 80,00,000
15	Nayagarh	Raghunath Samabaya Mahavidyalay, Nayagarh	Aided	₹ 50,00,000
16	Jagatsinghpur	Adikavi Saraladas College,Tirtol	Aided	₹ 10,00,000
17	Jagatsinghpur	S. S. J. Mohavidyalaya,Jagatsinghpur	Aided	₹ 26,00,000
18	Jajpur	Baba Bhairabananda Mahavidyalaya,Chandikhole	Aided	₹ 45,00,000
		TOTAL		₹ 5,21,00,000

GOVERNMENT COLLEGE

19	Mayurbhanj	Maharaja Purna Chandra Autonomous College	Govt.	₹ 75,00,000
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GRAND TOTAL

₹ 5,96,00,000